

The book cover features a vibrant blue background with a subtle, textured pattern. Overlaid on this are several white puzzle pieces of various shapes. One large puzzle piece in the center-left contains the title and subtitle. Another puzzle piece, located in the upper right, depicts a white silhouette of a person in a dynamic juggling pose. The overall design is clean and modern, using the metaphor of puzzle pieces to represent the 'juggling act' mentioned in the subtitle.

# PRACTICAL PRODUCTIVITY

A Guide to Surviving  
Life's Juggling Act

MONISHA  
KUMAR  
LONGACRE

# Hardcover Productivity Guide

**Zhe Xu**



## Hardcover Productivity Guide:

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**Means Heavy Construction Cost Data 1998** Robert Snow Means Company,1997 **Square Foot Costs** R.S. Means Company,2004-04-27

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